

Days Unavailable. DECLARATION

Please complete this form and return to Paywise using the contact details below.

INSTRUCTIONS: Use this form to claim Days Unavailable for your car. This form should be submitted to Paywise prior to the end of the Fringe Benefits Tax (FBT) year (31 March). Should you require any additional information please contact Paywise on 1300 802 277.

DETERMINING THE NUMBER OF DAYS UNAVAILABLE FOR PRIVATE USE: FBT is based on the number of days the car is available for private use in the FBT year from 1 April to 31 March. Use the following scenarios to determine if a car is/isn't available for private use.

Scenarios

Scenario	Available for private use?
Car is in a workshop for extensive repairs following a car accident	NO
Car is in a workshop for routine servicing or maintenance	YES
Employee travels interstate or overseas and leaves the car at home or at the airport	YES
Employee travels interstate or overseas and the car is parked at the employer's premises and the keys are kept by the employer	NO

The employer must remove the custody and control of the car from the employee for the car to be considered unavailable for private use.

I, _____ of
(Full Name)

(name of the employer)

Paywise Account Number: _____

Declaration as true the following:

Car Registration Number: _____

Make/Model: _____

Odometer Reading as at drop off date: _____

The vehicle was **dropped off** on: _____ (this day will not be included in days unavailable)

The vehicle was **picked up** on: _____ (this day will not be included in days unavailable)

Total number of days the vehicle was unavailable: _____ (not including drop off and pick up date)

For the following reasons:

Declaration

Signature: _____

Name in Print _____

Date: / /