

Portable Electronic Devices.

Paywise offers a simple method to package your portable electronic devices.

These devices include mobile phones, laptops, and iPads.

With Paywise you will save on the GST off the purchase price of these devices along with taking advantage of your taxable savings.

What you need to know...

Only one laptop, tablet or mobile phone can be packaged per Fringe Benefits Tax (FBT) year (1 April to 31 March). The portable electronic device must be primarily for work use to be eligible for salary packaging.

Eligible items

- Laptop including any carry bag, mouse, internal upgrades, pre-installed work related software and portable printer.
- Tablets/iPads
- Mobile Phone

Ineligible items

- Desktop Computer
- Extended Warranties
- External Upgrades eg. flash drives, sound systems, modems and routers;
- Non work related software;
- Non portable printers
- Spare batteries
- Cables
- Freight; and insurance; and hardware not installed on the laptop
- Others (please check with Paywise)

Please note that payments for portable electronic devices must be finalised by 31 March to be able to package another portable electronic device of the same type the following FBT year starting on 1 April. All eligible items should be claimed at the same time as the portable electronic device with accompanying itemised tax invoices.

What to do next...

Existing members

Step 1

Contact Paywise to establish this benefit.

Step 2

For payment/reimbursement you will need to provide Paywise with:

- A copy of the tax invoice/receipt in your name and showing the date of purchase.
- A completed claim form overleaf.

New members

Step 1

Request an application form by phoning Paywise on 1300 132 532.

Step 2

Return your completed application form with;

- A copy of the tax invoice/receipt in your name and showing the date of purchase.
- A completed claim form overleaf.

Portable Electronic Device Reimbursement Claim Form.

IMPORTANT INFORMATION

Please sign and date this form. Incomplete claim forms will be returned to you. Please allow approximately 3 working days from Paywise's receipt of your claim form for it to be processed. Claim forms received after 4pm WST will be deemed received on the following business day.

1. Personal Details

Account Number:	Home Phone:
First Name:	Work Phone:
Surname:	Mobile Number:
Employer	Email Address:

2. Claim Details

You can only claim one benefit on this form. Claims made for multiple benefits will not be processed.

☐ Laptop ☐ Tablet ☐ Mobile Phone

Please enter the TOTAL value of the receipts attached to this claim relating to the benefit above: \$ (Including GST)

3. Reimbursement Details (Paywise to reimburse this benefit to my reimbursement account)

<input type="checkbox"/> I have previously provided my reimbursement account details to Paywise.		
<input type="checkbox"/> My reimbursement account details are:	BSB:	Account Number:
<input type="checkbox"/> I wish to change my reimbursement account details to:	BSB:	Account Number:

4. Deductions

Please nominate the number of pay periods you would like this claim deducted from your pretax salary.

Number of Pay periods:

5. Declaration

Please read and sign the declaration below:

I hereby declare that the attached tax invoices/receipts are for eligible salary packaging expenses as allowed by my employer. These expenses have not been claimed elsewhere. To substantiate my claim, I have attached the appropriate tax invoices and receipts to this form. I declare that these expenses were provided to me on behalf of my employer and were 100% attributable to my assessable income where applicable. I understand that full payment cannot be made by Paywise if there are insufficient funds in my account at the specified payment date.

- ☐ I have supplied the appropriate tax invoice/s and receipt/s for this claim, please pay/reimburse accordingly.
- ☐ I understand only the following laptop related items can be salary packaged: laptop and carry bag, pre-installed work related software; internal upgrades; mouse and portable printer.
- ☐ I declare that this portable electronic device will be used primarily for work related purposes to be eligible for salary packaging.

Signature:	Print Name:	Date: / /
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